

**SWETTENHAM PARISH COUNCIL**  
**Minutes of a Meeting of the Parish Council held at The Swettenham Club**  
**on 20 January 2020**

<b>Present:</b>	Councillors Andow, Shaw, Keen, Mrs Kirk & Mrs Martin; Clerk & RFO, Mrs P Sturrock	
<b>Item</b>	<b>Detail</b>	<b>Action</b>
<b>1</b>	<b>Apologies:</b> CEC Cllr Wray had sent his apologies	
<b>2</b>	<b>Declaration of interest.</b> Cllr Andow declared an Interest in Item 8 a. as a tenant of the owner of Swettenham Hall and would abstain from the vote	
<b>3</b>	Minutes of the meeting of the Parish Council held on 18 November 2019 The minutes of the meeting of the Parish Council held on 18 November were accepted. . Proposed: Cllr Shaw Seconded: Cllr Andow Carried Unanimously	
<b>4</b>	<b>Public Forum:</b> There were no questions from members of the public.	
<b>5</b>	<b>Matters Arising:</b> There were none	
<b>6</b>	<p><b>Finance:</b></p> <p><b>a. Finance Report to January 2020</b> The RFO had produced a financial report for the period to 20th January 2020 showing balances of £3474.42 in the current account, after approval of payments on the agenda, and £2033.05 in the reserve account. In January 2019 it had been minuted that the Clerk's salary would be reviewed in January 2020. The Clerk reminded the Council that the Clerk's salary had been at Point 20 on the NJC payscale and this Point had been subdivided in 2019 into Points 9 and 10. It had been resolved that the Clerk's salary would, with effect from 1<sup>st</sup> April 2019, be calculated by reference to Point 9 on the scale. After discussion it was RESOLVED that the Clerk's salary would remain at Point 9 from April 2020 and would be reviewed in January 2021</p> <p style="text-align: right;">Proposed: Cllr Andow Seconded: Cllr Mrs Kirk Carried Unanimously</p> <p><b>b. Payments</b></p> <p>i. Payment of Clerk's salary – December 2019 January 2020 - £366.42 Website staffing costs – December 2019 January 2020 - <u>£63.42</u> £429.84 All payments Proposed: Cllr Andow Seconded: Cllr Martin Carried unanimously</p>	<b>Clerk</b>
<b>7</b>	<p><b>Cemetery &amp; War Memorial</b></p> <p>a. i. The concerns of the Environment Agency regarding the drainage in the cemetery were discussed and the Clerk was asked to contact the Agency to obtain detailed advice on precisely what tests and evidence the Agency would require and to try to organise a site meeting.</p> <p>ii. The Clerk reported that she had contacted both Cheshire East Council and ANSA to try to obtain wheelie bins for the refuse in the cemetery. Neither authority would supply such bins. The only alternative is to use a private contractor at considerable expense. At present volunteers are removing wreaths, floral tributes and associated materials such as wire, cellophane etc once they have begun to deteriorate and which visitors have failed to remove. Discussion followed and it was agreed to remove the existing receptacles in the cemetery and to amend the Cemetery Rules to delete the words "These should be disposed of in the receptacles provided". The Clerk was asked to provide a new notice kindly asking visitors to remove wreaths, floral tributes and associated material once they have begun to deteriorate.</p>	<b>Clerk</b>

	<p>It was RESOLVED to amend the Cemetery Rules &amp; Regulations by the deletion of the words as above in Rule 7.1</p> <p style="text-align: right;">Proposed: Cllr Martin Seconded: Cllr Andow Carried unanimously</p> <p>b. Applications had been received for an additional Inscription on the Memorial for Mr RD Hankey and for a Memorial for Mr JBW Cunningham. It was RESOLVED to approve the applications</p> <p style="text-align: right;">Proposed: Cllr Andow Seconded: Cllr Mrs Kirk Carried Unanimously</p>	
<p>8</p>	<p><b>Planning</b></p> <p>a. Planning Application No 19/5598C and 19/5599C for consent and Listed Building consent for the erection of a single storey rear extension at Swettenham Hall Swettenham</p> <p>Following a discussion, it was resolved that the Parish Council had no comments to make on this application.</p> <p style="text-align: right;">Proposed: Cllr Shaw Seconded: Cllr Keen 4 for; 0 against; 1 abstention Carried</p> <p>b. Planning Application No 19/5938C for variation of condition 2 on Listed Building consent 17/6246C Manor House Farm Parsons Bank Swettenham</p> <p>Following a discussion, it was resolved that the Parish Council had no comments to make on this application.</p> <p style="text-align: right;">Proposed: Cllr Andow Seconded: Cllr Mrs Kirk Carried Unanimously</p>	
<p>9</p>	<p><b>Highways Maintenance &amp; Footpaths/Bridlepaths</b></p> <p>Cllr Shaw reported that he had spoken to Richard Cooper of Cheshire East Highways department. Apparently Mr Cooper is employed by Ringway Jacobs to whom Cheshire East subcontract highways issues and his line manager is Luke Phillips (<a href="mailto:luke.phillips@cheshire-east.gov.uk">luke.phillips@cheshire-east.gov.uk</a>). There are 3 levels of highways issues – level 1 is Immediate; level 2 is carriageway patching; level 3 is resurfacing. Most issues in Swettenham come under level 2. Richard Cooper had emailed Cllr Kirk today to say that they are slowly beginning to catch up with all the flooding / drainage enquires which have been an overwhelming number due to the level of rainfall in recent months. They are currently working to maximum capacity 24/7 to address the outstanding enquires which they have to prioritise due to circumstances such as location and flooding private properties. However, he has been informed that they will be addressing the blocked gullies in Swettenham village week commencing 27/1/2019 where he has requested that the gully outside The Quinta and the discharging manhole opposite Swettenham Cub should be actioned as priorities.</p> <p>Cllr Kirk has also contacted Mr Cooper about deep subsidence in the verge on the lane from the layby on the corner of Congleton Road up to Messuage Lane which has caused a hole to appear. This would be a hazard to any road user which drew on to the verge at that point to avoid oncoming vehicles as the surrounding ground is very soft.</p> <p>Cllr Shaw agreed to contact both Richard Cooper and Luke Phillips about all these matters and other outstanding highways issues in the parish.</p>	<p><b>Clerk</b></p> <p><b>Cllr Kirk</b></p> <p><b>Cllr Shaw</b></p>

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<b>10</b>	<p><b>Standing Orders</b></p> <p>The Standing Orders of the Council were reviewed and it was agreed that no amendments were required. It was RESOLVED to adopt the Standing Orders as they stand</p> <p style="text-align: right;">Proposed: Cllr Shaw                  Seconded: Cllr Mrs Kirk                  Carried unanimously</p>	
<b>11</b>	<p><b>Correspondence</b></p> <p>Correspondence, received since the date of the last meeting, appended to these minutes (but not displayed on notice board), was noted by the Council.</p>	
	<p><b>Date of next meeting. Resolved:</b> to note the date of the next scheduled council meeting as Monday 16 March 2020 which will commence at 7:45.pm.</p>	