

SWETTENHAM PARISH COUNCIL
Minutes of a Meeting of the Parish Council held at The Swettenham Club
on 21 January 2019

Present:	Councillors Andow, Platts, Shaw, Mrs Thorpe & Mrs Martin; Clerk & RFO, Mrs P Sturrock																	
Item	Detail	Action																
1	Apologies: There were none																	
2	Declaration of interest. There were none																	
3	Minutes of the meeting of the Parish Council held on 19 November 2018 The minutes of the meeting of the Parish Council held on 19 November were accepted. . Proposed: Cllr Shaw Seconded: Cllr Platts Carried Unanimously																	
4	Public Forum: There were no questions from members of the public.																	
5	Matters Arising: The Clerk reported that she had received a telephone call from a resident suggesting that a statue or plaque commemorating Sir Bernard Lovell's connection with Swettenham might be appropriate in the village. The Clerk had advised the resident that the blue plaque scheme only operates in the London area. The Council considered the suggestion. The Arboretum is already named The Lovell Quinta Arboretum and the suggestion of a further statue or plaque might possibly be of interest to the Congleton History Society or Sir Bernard's family rather than the Parish Council.																	
6	<p>Finance:</p> <p>a. Finance Report to January 2019 The RFO had produced a financial report for the period to 21st January 2019 showing balances of £2777.05 in the current account, after approval of payments on the agenda, and £2029.01 in the reserve account. The Clerk also advised the Council of the new NJC salary scales. The Clerk's salary is at Point 20 on the scale and this Point has now been subdivided into the new Points 9 and 10. It was resolved that the Clerk's salary would, with effect from 1st April 2019, be calculated by reference to Point 9 on the scale and would be reviewed in January 2020</p> <p style="text-align: right;">Proposed: Cllr Shaw Seconded: Cllr Mrs Thorpe Carried Unanimously</p> <p>b. Payments</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">i.</td> <td style="width: 70%;">Payment of Clerk's salary –December 2018 January 2019</td> <td style="width: 5%; text-align: right;">-</td> <td style="width: 20%; text-align: right;">£357.10</td> </tr> <tr> <td></td> <td>Website staffing costs</td> <td style="text-align: right;">-</td> <td style="text-align: right;"><u>£61.80</u></td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">£418.90</td> </tr> <tr> <td>ii.</td> <td>WaterPlus Ltd - cemetery water charges</td> <td style="text-align: right;">-</td> <td style="text-align: right;">£18.22</td> </tr> </table> <p style="text-align: right;">All payments Proposed: Cllr Platts Seconded: Cllr Shaw Carried unanimously</p>	i.	Payment of Clerk's salary –December 2018 January 2019	-	£357.10		Website staffing costs	-	<u>£61.80</u>				£418.90	ii.	WaterPlus Ltd - cemetery water charges	-	£18.22	Clerk
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7	<p>Cemetery & War Memorial</p> <p>a. The progress of the planning application and the concerns of the Environment Agency regarding the proposed land drain were discussed and it was resolved to withdraw the application to enable further investigations</p> <p style="text-align: right;">Proposed: Cllr Platts Seconded: Cllr Shaw Carried unanimously</p> <p>b. The Council discussed the positioning of new graves in the drier part of the cemetery particularly during the winter months. This would require an amendment to the Cemetery Rule & Regulations and the definitive plan.</p>	Clerk																

	<p>c. Graham Holland & Associates had submitted a fee note for their work in the submission of the planning application and liaison with the Planning Department and Environment Agency (£325 + VAT). It was resolved to pay the invoice</p> <p style="text-align: right;">Proposed: Cllr Platts Seconded: Cllr Mrs Thorpe Carried Unanimously</p>	
8	<p>Highways Maintenance & Footpaths/Bridlepaths</p> <p>No action has yet been taken by Cheshire East Highways to repair the road surface on Sandy Lane and Swettenham Lane although there are white markings on Swettenham Lane down towards Dragons Cave. Additionally, the road surface of Swettenham Lane above the area repaired in 2018 in connection with the drainage replacement is also deteriorating. The Clerk was asked to contact Cheshire East to attempt to expedite the necessary work</p>	Clerk
9	<p>Standing Orders</p> <p>The Standing Orders of the Council were reviewed and it was resolved that the minor amendments shown in red were necessary. It was resolved to adopt the Standing Orders as amended.</p> <p style="text-align: right;">Proposed: Cllr Andow Seconded: Cllr Mrs Thorpe Carried unanimously</p>	
10	<p>Correspondence</p> <p>Correspondence, received since the date of the last meeting, appended to these minutes (but not displayed on notice board), was noted by the Council.</p>	
	<p>Date of next meeting. Resolved: to note the date of the next scheduled council meeting as Monday 18 March 2019 which will commence at 7:45.pm.</p>	