

SWETTENHAM PARISH COUNCIL
Minutes of the meeting of the Parish Council held at The Swettenham Club on
11th March 2024

Present:	Councillors Andow, Shaw, Keen, Kirk, Sturrock, French & Millward; Clerk & RFO, Mrs P Sturrock	
Item	Detail	Action
1	<p>Mr William Robinson (Joint Managing Director), Mr Simon McLoughlin (Business Development Manager) and Dave Harrison (Director of Retail Operations) all of Robinsons Brewery attended the meeting and addressed the Parish Council and a considerable number of residents about the issues caused by the twice weekly meets of the Classic Car clubs on Tuesdays and the motorcycle clubs on Thursdays. These events have been gathering momentum and the Parish Council had approached the brewery to try to reduce the frequency of the meetings so as to lessen the impact on the parish. Cllr Shaw summed up the issues which are mainly congestion in the village, inconsiderate parking, inconsiderate driving along narrow rural lanes and noise. These had been detailed in an email to the brewery dated 29th February 2024. Various residents raised specific issues and there was great concern about access for emergency vehicles. Two residents had written to the brewery but had no reply and Mr Robinson apologised for this.</p> <p>The brewery made a number of proposals as follows:</p> <ul style="list-style-type: none"> I. Marshalled car parking and marshals talking to participants to ask for respectful behaviour II. They intend to continue with the Classic Car nights on Tuesdays III. They propose to move the motorcycle nights to the Waggon & Horses on the A34 at Eaton. They will tell the people who regularly come on a Thursday evening that the event has moved and will keep reminding them IV. They will review the situation weekly to try to manage it. They have been advised by the police that they cannot take any action off the pub premises i.e. on the public highway. V. They would welcome more police involvement VI. They will provide a dedicated email address/phone number for parishioners to report anti-social behaviour. <p>Cllr Shaw thanked the representatives from the brewery for attending and the Parish Council will continue to monitor the situation.</p>	
2	Apologies: None	
3	Declaration of interest. There were none	
4	<p>Minutes of the meeting of the Parish Council held on 15th January 2024 The minutes of the meeting of the Parish Council held on 15th January 2024 were accepted.</p> <p style="text-align: right;">Proposed: Cllr Kirk Seconded: Cllr Shaw Carried Unanimously</p>	
5	Public Forum: There were no questions from members of the public.	
6	Matters Arising: There were none	
7	<p>Finance:</p> <ul style="list-style-type: none"> a. Finance Report to March 2024 The RFO had produced a financial report for the period to 11th March 2024 showing balances of £8272.45 in the current account, after approval of payments on the agenda, and £2066.90 in the reserve account. b. Bank Account The Clerk requested that she be added as a signatory to the bank account so that she can access online banking. She would not be allowed to sign cheques. She had checked with ChALC who had confirmed that the majority of Parish Clerks are signatories on their parish bank accounts specifically for this reason. The Standing Orders and Financial Regulations will need to be checked and, if necessary, amended. <p style="text-align: center;">It was RESOLVED to amend the bank mandate to add the Clerk as signatory</p> <p style="text-align: right;">Proposed: Cllr Millward Seconded: Cllr Andow Carried unanimously</p>	Clerk

SWETTENHAM PARISH COUNCIL
Minutes of the meeting of the Parish Council held at The Swettenham Club on
11th March 2024

	<p>c. Payments</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">i.</td> <td style="width: 75%;">Payment of Clerk’s salary – February – March 2024</td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 15%; text-align: right;">£744.40</td> </tr> <tr> <td>ii</td> <td>Clerk’s Expenses including water charges - October 2023 to March 2024</td> <td></td> <td style="text-align: right;">£147.83</td> </tr> <tr> <td>iii</td> <td>HMRC PAYE</td> <td></td> <td style="text-align: right;">£103.20</td> </tr> <tr> <td>iv</td> <td>Swettenham Club Room Hire Nov, Jan Mar</td> <td></td> <td style="text-align: right;">£105.00</td> </tr> </table> <p style="text-align: right;">All payments Proposed: Cllr Kirk Seconded: Cllr Millward</p> <p style="text-align: right;">Carried unanimously</p>	i.	Payment of Clerk’s salary – February – March 2024	-	£744.40	ii	Clerk’s Expenses including water charges - October 2023 to March 2024		£147.83	iii	HMRC PAYE		£103.20	iv	Swettenham Club Room Hire Nov, Jan Mar		£105.00	
i.	Payment of Clerk’s salary – February – March 2024	-	£744.40															
ii	Clerk’s Expenses including water charges - October 2023 to March 2024		£147.83															
iii	HMRC PAYE		£103.20															
iv	Swettenham Club Room Hire Nov, Jan Mar		£105.00															
<p style="text-align: center;">8</p>	<p>Cemetery & War Memorial</p> <p>a. There had been no applications for memorials</p> <p>b. Tom Cundiff has started the scarifying but the Clerk was asked to ask him to also deal with the grass at the front of the cemetery. Cllr French reported that 100 whips were needed to fill in the hedge along the roadside. These should be sourced in November and the Clerk was asked to diarise this. The Clerk reported that some of the graves are quite close together and Stuart Goostrey is having difficulty mowing between them He is having to strim instead. Some relatives have contacted various Councillors concerning the flyer which had been sent out and asking for clarification of exactly what is permitted. The Clerk will double check the cemetery rules and report back to the Council.</p>	<p style="text-align: center;">Clerk Cllr French</p>																
<p style="text-align: center;">9</p>	<p>Highways Maintenance & Footpaths/Bridlepaths</p> <p>a. The Clerk had contacted Cheshire East to establish whether there was a need for planning permission to erect a new phone box in the location where the original phone box had been. The plinth is still in place and currently the bench is placed on it. It would seem that an application for a Certificate of Proposed Lawfulness will be required. The cost of a reconditioned phone box would be in the region of £3500 + VAT (which should be recoverable). In addition would be the cost of a defibrillator and the annual costs of servicing and insurance. Cllr Keen will make enquiries from Hulme Walfield and Somerford Booths Parish Council as to the costs incurred in the phone box at the top of Black Firs Lane which they are using for a defibrillator.</p> <p style="text-align: right;">In principle it was Resolved to pursue the purchase of a phone box to house a defibrillator Proposed: Cllr Shaw Seconded Cllr Sturrock 5 for, 2 abstentions Carried</p> <p>b. Cllr Shaw had contacted Richard Cooper of Cheshire East about various issues and had been advised to report all issues to FixMyStreet. Cllr Shaw is still pressing for a site meeting. United Utilities had today met Cllr French and some nearby residents to discuss the access to the waste water treatment plant which is still visited daily by a large tractor and tanker. Cheshire East Highways need to be involved as the daily visits are having a direct impact on the roads in the Parish particularly Swettenham Lane.</p>	<p style="text-align: center;">Clerk Cllr Keen Cllr Shaw Cllr Shaw Cllr French</p>																
<p style="text-align: center;">10</p>	<p>Neighbourhood Planning</p> <p>i. Planning Application No 24/0273C Heath Cottage Trap Road Swettenham for a rear two storey extension and new roof to front bay windows. Following a discussion, it was resolved that the Parish Council had no comments to make on this application.</p> <p>ii. Planning application 23/3611C Land at Swettenham Road Swettenham. This application relates to land outside the parish boundaries and no comments were made. The Clerk to Hulme Walfield and Somerford Booths Parish Council and University of Manchester Jodrell Bank had already lodged letters of objection</p>																	

SWETTENHAM PARISH COUNCIL
Minutes of the meeting of the Parish Council held at The Swettenham Club on
11th March 2024

11	<p>Review of dates for meetings 2024/25</p> <p>The clerk had, pre-meeting, submitted suggested dates for meetings in 2024/25. Following a discussion, the following dates were agreed as most suitable:</p> <p>Monday 20th May 2024 Monday 15th July 2024 Monday 30th September 2024 Monday 25th November 2024 Monday 20th January 2025 Monday 17th March 2025 Monday 19th May 2025</p>	
13	<p>Correspondence</p> <p>Correspondence, received since the date of the last meeting, appended to these minutes (but not displayed on notice board), was noted by the Council.</p>	
	<p>Date of next meeting. Resolved: to note the date of the next scheduled Council meeting (Annual Meeting) as Monday 20th May 2024 following the Annual Parish Meeting which will commence at 7:45pm</p>	