

**SWETTENHAM PARISH COUNCIL**  
**Minutes of the meeting of the Parish Council held at The Swettenham Club on**  
**20th September 2021**

<b>Present:</b>	Councillors Andow, Shaw, Keen, Kirk and Martin; Clerk & RFO, Mrs P Sturrock; CEC Cllr Wray																																		
<b>Item</b>	<b>Detail</b>	<b>Action</b>																																	
1	<b>Apologies:</b> None																																		
2	<b>Declaration of interest.</b> Cllr Andow declared an Interest in Item 6 b.iv. as a Member of the St Peter's Parochial Church Council and would abstain from the vote																																		
3	<b>Minutes of the meeting of the Parish Council held on 19 July 2021</b> The minutes of the meeting of the Parish Council held on 19 July were accepted. . Proposed: Cllr Andow Seconded: Cllr Shaw Carried Unanimously																																		
4	<b>Public Forum:</b> There were no questions from members of the public.																																		
5	<b>Matters Arising:</b> The Clerk had circulated the draft Proposals from Cheshire East regarding Community Governance in the Borough and had also posted the notice she had received from Cheshire East on the website so that residents can make their views known to Cheshire East. The Consultation ends on 28 <sup>th</sup> November 2021.																																		
6	<p><b>Finance:</b></p> <p><b>a. Finance Report to September 2021</b></p> <p>The RFO had produced a financial report for the period to 20 September 2021 showing balances of £7033.90 in the current account, after approval of payments on the agenda, and £2035.02 in the reserve account. The second payment of the Precept of £2432.00 has been received. The website hosting fees remain the same as last year and include £25 VAT which the Parish Council will be able to reclaim. The Clerk's expenses include two payments to WaterPlus for cemetery water charges totalling £31.27. The donation to the Royal British Legion was discussed and as it has stood at £50 for many years it was agreed to increase it to £100.</p> <p><b>Payments</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">i. Payment of Clerk's salary – August September 2021</td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 15%; text-align: right;">£384.11</td> </tr> <tr> <td>ii. Clerk's Website staffing costs – August - September 2021</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£66.47</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">£450.58</td> </tr> <tr> <td>iii. Payment of Clerk's Expenses from 01 April 2021 to date (including cemetery water charges of £31.27)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£101.08</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">First three payments Proposed: Cllr Shaw Seconded: Cllr Kirk Carried Unanimously</td> </tr> <tr> <td>iv. St Peter's Church Churchyard Maintenance Grant -</td> <td></td> <td style="text-align: right;">£260.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Proposed: Cllr Shaw Seconded: Cllr Martin 4 for; 0 against, 1 abstention. Carried</td> </tr> <tr> <td>v. Royal British Legion Poppy Wreath donation</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td>vi. Swettenham Club room hire</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£105.00</td> </tr> <tr> <td>vii. Vision ICT Web hosting charges (incl VAT)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£150.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Final three payments Proposed: Cllr Keen Seconded: Cllr Martin Carried unanimously</td> </tr> </table>	i. Payment of Clerk's salary – August September 2021	-	£384.11	ii. Clerk's Website staffing costs – August - September 2021	-	£66.47			£450.58	iii. Payment of Clerk's Expenses from 01 April 2021 to date (including cemetery water charges of £31.27)	-	£101.08			First three payments Proposed: Cllr Shaw Seconded: Cllr Kirk Carried Unanimously	iv. St Peter's Church Churchyard Maintenance Grant -		£260.00			Proposed: Cllr Shaw Seconded: Cllr Martin 4 for; 0 against, 1 abstention. Carried	v. Royal British Legion Poppy Wreath donation	-	£100.00	vi. Swettenham Club room hire	-	£105.00	vii. Vision ICT Web hosting charges (incl VAT)	-	£150.00			Final three payments Proposed: Cllr Keen Seconded: Cllr Martin Carried unanimously	<b>Clerk</b>
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7	<p><b>Cemetery and War Memorial</b></p> <p>a. The Cemetery charges were considered by the Council and in view of the fact that these had been last increased in 2019 it was Resolved that the charges should remain the same. These should be reviewed in September 2022</p> <p style="text-align: right;">Proposed: Cllr Shaw Seconded: Cllr Kirk Carried unanimously</p> <p>b. The Clerk reported that no further progress had been made with the drainage consultants and Cheshire East</p>	<b>Clerk</b>																																	
8	<p><b>Highways Maintenance &amp; Footpaths/Bridlepaths</b></p> <p>The Council discussed at length the ongoing problems of the state of the roads in the parish and in particular the deterioration of the carriageway on Swettenham Lane caused by constant running water from a natural spring which is eroding the road surface. A number of photographs were emailed to CEC Cllr Wray who said he would raise the issues with Cheshire East and try to arrange for someone from Highways to come out to assess the carriageway. This water causes particular problems in the winter months as it results in sheet ice and is a hazard to all traffic.</p>	<b>Clerk</b>																																	

Signed .....RS Andow Chairman

	As Swettenham Lane is the only access road in to the village due to the continuing closure of Sandy Lane, it is vital that the road remains open and is safe for traffic.	
9	<p><b>Planning</b></p> <p>a. Planning Application 21/3973C Deer Park Farm Kermincham: Prior approval of a proposed enlargement of a dwellinghouse with a maximum height of 8.5m.</p> <p>b. Planning Application 21/4660C Delamere, Swettenham Lane Swettenham: Proposed demolition of rear conservatory and replacement with single storey extension, proposed demolition of side porch and replacement with new porch, rendering of existing front and side elevations, recladding of front elevation with new brick, replacement windows</p> <p>Following a discussion, it was resolved that the Parish Council had no comments to make on applications</p> <p style="text-align: right;">Proposed: Cllr Andow Seconded: Cllr Shaw Carried unanimously</p>	Clerk
10	<p><b>Risk Assessment</b></p> <p>The Risk Assessment was reviewed and it was Resolved to approve it unamended</p> <p style="text-align: right;">Proposed: Cllr Shaw Seconded: Cllr Kirk Carried Unanimously</p>	Clerk
11	<p><b>Correspondence.</b></p> <p>Correspondence, received since the date of the last meeting, appended to these minutes (but not displayed on the Notice Board), was noted by the Council.</p>	
<p><b>Date of next meeting. Resolved:</b> to note the date of the next scheduled council meeting as Monday 15 November 2021 which will commence at 7: 45.pm in the Swettenham Club</p>		

Signed .....RS Andow Chairman