

SWETTENHAM PARISH COUNCIL
Minutes of the meeting of the Parish Council held at Swettenham Club on
19th July 2021

Present:	Councillors Andow, Shaw and Kirk; Clerk & RFO, Mrs P Sturrock							
Item	Detail	Action						
1	Apologies: Cllr Martin							
2	Declaration of interest: None							
3	<p>Minutes of the Annual Meeting of the Parish and the Annual Meeting of the Council both held on 17 May 2021 The minutes of the annual meeting of the Parish held on 17 May were accepted.</p> <p style="text-align: right;">Proposed: Cllr Andow Secoded: Cllr Shaw Carried Unanimously</p> <p>The minutes of the annual meeting of the Parish Council held on 17 May were accepted</p> <p style="text-align: right;">Proposed: Cllr Andow Secoded: Cllr Kirk Carried Unanimously</p>							
4	Public Forum: There were no questions from members of the public.							
5	Matters Arising: The Clerk reported that, since posting the Agenda, she had received notification of two planning applications from Cheshire East. These had been circulated to the Parish Council. The first was 21/3729C for Crackwillow on Parsons Bank for an orangery at the rear of the property; the second was a reapplication for stabling at Long Lane Farm Kermincham, 21/3736C. After discussion the Parish Council had no comments to make.							
6	<p>Finance:</p> <p>a. Finance Report to July 2021 The RFO had produced a financial report for the period to 19 July 2021. After taking in to account the payments on the Agenda the Current Account stands at £5518.56 and the Reserve Account at £2034.98.</p> <p>b. Annual Return. The clerk reported that the AGAR Part 2 incorporating the Internal Audit Report, the Annual Governance Statement and Annual Accounting Statements had been submitted to the external auditors on the 22nd May with a Certificate of Exemption that no review was to be performed. On the 3rd July the Clerk & RFO had received an email confirming that the Form had been received and logged. The email also stated that, unless the auditors receive any correspondence from local electors during the period of exercise of public rights, there will be no further communication from them. The period of exercise of public rights runs from 14th June until 23rd July. To date the Clerk has not been advised that any correspondence has been raised and has not received any request for information from local electors.</p> <p>c. Financial Regulations and Asset Maintenance A discussion took place which came to the conclusion that amendments to the Financial Regulations were not required. It was RESOLVED to approve the Financial Regulations</p> <p style="text-align: right;">Proposed: Cllr Shaw Secoded: Cllr Andow Carried unanimously</p> <p>The inspection of the assets of the Parish Council was reviewed. The Clerk reported that the laptop, printer and laminator were all still in good working order. Cllr Shaw said that he would visit the cemetery to check headstones. The Clerk checked the Insurance policy and reported that the War Memorial is insured for £24,000.</p> <p>Cllr Shaw reported that weeds are growing around the base of the new hedge whips at the cemetery. The Clerk was asked to contact Stuart Goostrey to request that he weeds the area, applies selective weedkiller now and in the Autumn and also feeds the hedge whips.</p> <p>b. Payments</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">a. Clerk & RFO June July – salary -</td> <td style="text-align: right;">£384.11</td> </tr> <tr> <td>b. Clerk – website staffing costs June July</td> <td style="text-align: right;"><u>£66.47</u></td> </tr> <tr> <td></td> <td style="text-align: right;">£450.58</td> </tr> </table> <p style="text-align: center;">All payments approved</p> <p style="text-align: right;">Proposed: Cllr Shaw Secoded: Cllr Kirk Carried unanimously</p>	a. Clerk & RFO June July – salary -	£384.11	b. Clerk – website staffing costs June July	<u>£66.47</u>		£450.58	<p>Clerk</p> <p>Cllr Shaw</p> <p>Clerk</p>
a. Clerk & RFO June July – salary -	£384.11							
b. Clerk – website staffing costs June July	<u>£66.47</u>							
	£450.58							
7	<p>Cemetery & War Memorial</p> <p>a) The Clerk reported that she had heard from Peak Associates that the matter has been referred to the local officer at Cheshire East and that 20 working days should be allowed for a response. The Clerk said she would diarise a reminder for 16th August.</p>	Clerk						

Signed..... Roy Andow Chairman

19/07/21

	<p>b) An application for an additional inscription on the headstone of Mr Norman Edwards in respect of his son, Mr DN Edwards had been received. It was RESOLVED to approve the application</p> <p style="text-align: right;">Proposed: Cllr Kirk Seconded: Cllr Andow Carried unanimously</p>	
8	<p>Highways Maintenance & Footpaths/Bridlepaths</p> <p>Cllr Shaw reported that a meeting with Richard Cooper of Cheshire East Highways had had to be postponed and that a new date needs to be scheduled. He will contact Richard Cooper to arrange a date. The Clerk reported that she had received an email from the relative of a late resident about the state of the roads in the Parish. The Clerk had replied advising that the Parish Council were in full agreement with her views and that the Council were constantly making reports to Cheshire East Highways about various issues. Cllr Andow reported that a resident of Congleton Road, Kermincham had advised that a grid outside the row of houses was blocked leading to flooding of driveways in wet weather. In addition, the area of grass by the water treatment plant on Congleton Road had always been maintained by Cheshire East but it is now very overgrown and needs attention. The Clerk reported that she had received notification from Cheshire East about the Well Managed Highways Infrastructure Winter Service Consultation (ie the gritting programme). It would appear from the new map of gritting routes in the Congleton area, that Swettenham Road, Swettenham Lane and Congleton Road have all been added back in to the gritting programme following the Parish Council's response to the Consultation.</p>	<p>Cllr Shaw</p> <p>Clerk</p>
10	<p>Correspondence. Correspondence, received since the date of the last meeting, appended to these minutes (but not displayed on the notice board), was noted by the Council.</p>	
	<p>Date of next meeting. Resolved: to note the date of the next scheduled council meeting as Monday 20 September 2021 which will commence at 7:45. Cllr Shaw advised that he may be unable to attend as, subject to Covid restrictions, he may be away on holiday.</p>	

Signed..... Roy Andow Chairman

19/07/21