

SWETTENHAM PARISH COUNCIL
Minutes of the meeting of the Parish Council held on
21st September 2020 using zoom.us

Present:	Councillors Andow, Shaw, Keen, Kirk and Martin; Clerk & RFO, Mrs P Sturrock																																					
Item	Detail	Action																																				
1	Apologies: None																																					
2	Declaration of interest. Cllr Andow declared an Interest in Item 6 b.v. as a Member of the St Peter's Parochial Church Council and would abstain from the vote																																					
3	Minutes of the meeting of the Parish Council held on 20 July 2020 The minutes of the meeting of the Parish Council held on 20 July were accepted. . Proposed: Cllr Andow Seconded: Cllr Kirk Carried Unanimously																																					
4	Public Forum: There were no questions from members of the public.																																					
5	Matters Arising: There were none																																					
6	<p>Finance:</p> <p>a. Finance Report to September 2020 The RFO had produced a financial report for the period to 21 September 2020 showing balances of £6236.57 in the current account, after approval of payments on the agenda, and £2034.78 in the reserve account. The second payment of the Precept of £2442.50 has been received. The website hosting fees remain the same as last year and include £25 VAT which the Parish Council will be able to reclaim. The Clerk's expenses include two payments to WaterPlus for cemetery water charges totalling £25.13. The subscription cheque sent to ChALC in May had gone missing in lockdown. It has been cancelled and a replacement cheque is required. The churchyard grant to St Peter's was discussed and as no accounts had been received the payment would remain the same as last year. Cllr Andow, having declared his interest, took no part in the discussion.</p> <p>b. Payments</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">i. Payment of Clerk's salary – August September 2020</td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 15%; text-align: right;">£376.48</td> </tr> <tr> <td>ii. Clerk's Website staffing costs – August - September 2020</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£65.16</td> </tr> <tr> <td>iii. Backdated salary & website staffing April to July 2020</td> <td style="text-align: center;">-</td> <td style="text-align: right;"><u>£23.60</u></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">£465.24</td> </tr> <tr> <td>iv. Payment of Clerk's Expenses from 01 April 2020 to date (including cemetery water charges of £25.13)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£64.67</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">First four payments Proposed: Cllr Shaw Seconded: Cllr Kirk Carried Unanimously</td> </tr> <tr> <td>v. St Peter's Church Churchyard Maintenance Grant -</td> <td></td> <td style="text-align: right;">£260.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Proposed: Cllr Shaw Seconded: Cllr Martin 4 for; 0 against, 1 abstention. Carried</td> </tr> <tr> <td>vi. Royal British Legion Poppy Wreath donation</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£50.00</td> </tr> <tr> <td>vii. Vision ICT Web hosting charges (incl VAT) -</td> <td></td> <td style="text-align: right;">£150.00</td> </tr> <tr> <td>viii. ChALC Replacement cheque for annual subscription</td> <td></td> <td style="text-align: right;">£85.32</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Final three payments Proposed: Cllr Shaw Seconded: Cllr Kirk Carried unanimously</td> </tr> </table>	i. Payment of Clerk's salary – August September 2020	-	£376.48	ii. Clerk's Website staffing costs – August - September 2020	-	£65.16	iii. Backdated salary & website staffing April to July 2020	-	<u>£23.60</u>			£465.24	iv. Payment of Clerk's Expenses from 01 April 2020 to date (including cemetery water charges of £25.13)	-	£64.67			First four payments Proposed: Cllr Shaw Seconded: Cllr Kirk Carried Unanimously	v. St Peter's Church Churchyard Maintenance Grant -		£260.00			Proposed: Cllr Shaw Seconded: Cllr Martin 4 for; 0 against, 1 abstention. Carried	vi. Royal British Legion Poppy Wreath donation	-	£50.00	vii. Vision ICT Web hosting charges (incl VAT) -		£150.00	viii. ChALC Replacement cheque for annual subscription		£85.32			Final three payments Proposed: Cllr Shaw Seconded: Cllr Kirk Carried unanimously	Clerk
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7	<p>Cemetery and War Memorial</p> <p>a. The Cemetery charges were considered by the Council and in view of the fact that these had been last increased in 2019 it was Resolved that the charges should remain the same. These should be reviewed in September 2021 Proposed: Cllr Shaw Seconded: Cllr Martin Carried unanimously</p> <p>b. The Clerk reported that damage had been caused to the plinth of a gravestone. It was uncertain how this had occurred as the strimmer used in cemetery maintenance uses a nylon string rather than a metal blade. It was agreed that the Clerk should contact the next of kin and ask her to request a quote from the stonemason for replacement of the plinth.</p> <p>c. Cllr Andow has now dug a 6 foot deep hole and water has appeared at the bottom. The Clerk was asked to contact Peak Associates so that a sample can be taken and analysed. The replacement of part of the cemetery hedge which was postponed from the beginning of lockdown could now be carried out. Cllr Andow will contact the contractors and authorise them to proceed as soon as possible and certainly by mid November.</p>																																					

SignedRS Andow Chairman

8	<p>Highways Maintenance & Footpaths/Bridlepaths</p> <p>a. Messuage Lane and Swettenham Road have recently been patched but no work has been carried out on Congleton Road. The Clerk was asked to report the state of the roads on Sandy Lane, Holly Tree Lane and Parsons Bank leading from Swettenham Lane to Manor Farm. The condition of Sandy Lane is constantly deteriorating and it is now in an appalling state. The Clerk was asked to find out further information as to Cheshire East's timetable for the necessary work.</p> <p>b. The Clerk had circulated an email from Cheshire East regarding changes to the winter gritting policy which it is proposed will come in to effect in late 2021. The proposals mean that Swettenham Road, Swettenham Lane and Congleton Road will be removed from the winter gritting route. There is particular concern over the hill at Mill Bank being ungritted. The hill is steep and last winter had running water from a blocked road drain at the top of the hill. Representations must be made by November 20th 2020.</p> <p>All Councillors were asked to give their views to the Clerk by Monday 26th October so that the Clerk can co-ordinate all points in to one document for circulation before the final date for submission. Cllr Andow will put a paragraph in the Parish Magazine about the proposals.</p>	Clerk
9	<p>Planning</p> <p>a. Planning Application 20/3237C Buttercup Farmhouse Swettenham: Variation of condition 2 on application 19/3872C.</p> <p>b. Planning Application 20/3701C Old Hall Farm Congleton Road Kermincham: Formation of new farm access track to Forty Acre Lane. Cllr Kirk expressed concern over large tractors and trailers turning out on to Forty Acre Lane so close to the dangerous double bends. The Clerk was asked to report the Council's concerns on road safety. Old Hall Farm already has road access to Forty Acre Lane and to Congleton Road.</p> <p>c. A further application had been received since the Agenda was published. Planning Application 20/3986C Rowley Hall Forty Acre Lane Kermincham: Side extension to form new boot room, utility & family WC with extended day room at ground floor and new master bedroom with ensuite and dressing room at first floor.</p> <p>Following a discussion, it was resolved that the Parish Council had no comments to make on applications a. and c.</p> <p style="text-align: right;">Proposed: Cllr Andow Seconded: Cllr Martin Carried unanimously</p>	Clerk
10	<p>Risk Assessment</p> <p>The Risk Assessment was reviewed and it was Resolved to approve it unamended</p> <p style="text-align: right;">Proposed: Cllr Shaw Seconded: Cllr Andow Carried Unanimously</p> <p>The Asset Maintenance report was reviewed. Stuart Goostrey will be asked to quote for cleaning and revarnishing the cemetery gates</p>	Clerk
11	<p>Correspondence.</p> <p>Correspondence, received since the date of the last meeting, appended to these minutes (but not displayed on the Notice Board), was noted by the Council.</p>	
<p>Date of next meeting. Resolved: to note the date of the next scheduled council meeting as Monday 16 November 2020 which will commence at 7: 30pm and will be held on zoom.us</p>		

SignedRS Andow Chairman