

PARISH of SWETTENHAM

Notice

**Council Meeting of the Parish Council
will be held on Monday 23 September 2019 at 7:45pm**

Swettenham Club

Chairperson: Cllr R S Andow; Vice Chairperson: Cllr J Shaw; Clerk: Mrs P Sturrock
clerk@swettenhamparishcouncil.org.uk Swallows Barn Kermincham Congleton CW12 2LP

Agenda

1. Apologies for absence.
2. Declaration of interest.
3. Minutes of meeting held 15 July 2019
4. Public Forum.
5. Matters arising not specifically included in the agenda.
6. Finance
 - a. Finance report to September 2019.
 - b. To authorise payment to:

i. Clerk & RFO August to September – salary	£366.42
ii. Clerk’s Website Staffing costs August/September	£63.42
	Total
	<u>£428.84</u>
iii. Clerk’s Expenses to Sept 2019 -	£105.82
iv. Swettenham Club – Room hire for 3 meetings May to Sept 2019 -	£105.00
v. St Peters Church – Churchyard Grant -	£260.00
vi. Royal British Legion – Poppy Wreath Donation -	£50.00
vii. Vision ICT Web hosting charges (incl VAT) -	£150.00
7. Cemetery & War Memorial.
 - a. To review Cemetery charges and amend if required.
8. Highways maintenance & Foot paths/Bridle paths
 - a. To receive an update on activity in the Parish.
9. To review Risk Assessment and Asset Maintenance Report
10. Correspondence
 - a. To receive a synopsis on correspondence received since date of last meeting.

Signed Roy Andow, Chairman